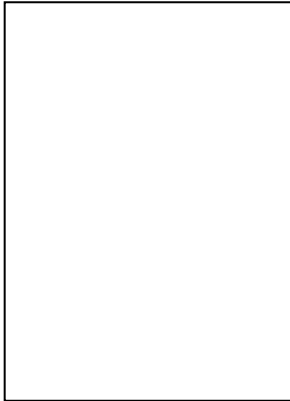


**Karuna Institute
Application for Foundation Course in
Core Process Psychotherapy**



Name:
(This has to be your legal name and this will appear on all Certificates from both Karuna and/or Middlesex University and cannot be changed subsequently)

Address:.....
.....
.....

..... **Post code:**

Home tel:
Work tel:
Mobile:
Fax no.
Email:.....

Photo (please attach a passport photograph in the above area)

Age: Date of Birth: Gender: M / F / non-binary *(please circle)*

*** Work History**

Please give details of your work history. If you already have a curriculum vitae, this is adequate.

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.....

*** Psychiatric and Medical History**

Please give details of any psychiatric or medical conditions, past and present.

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.....
.....

* **Disabilities/Learning Difficulties:** Please give details of any physical disabilities, or specific learning difficulty (such as dyslexia):

.....
.....
.....

* **Criminal Convictions :** Please give details of any criminal convictions you have :

.....
.....
.....

* **Sex Offenders' Register :** Are you on any List or Register of Sex Offenders? If so, please give details :

.....
.....
.....

Please provide the following details, typewritten on a separate sheet:

* **Intention**

Please submit a paragraph on why you wish to do the Karuna Institute Foundation Course and why at this particular time.

* **Personal Statement**

Please write between two and four A4 sides on your journey through life. This should include significant life events, both difficult and expansive. Some information on your early years would be useful, as well as details of any psychotherapy/counselling, bodywork, group work and your spiritual journey. If you have a current spiritual practice of any form it is useful for us to know.

This application material will form an additional part of any application you may subsequently make for the full Professional Training.

Please return this form to Jacqui Aplin, Administrator, Karuna Institute, Natsworthy Manor, Widecombe-in-the-Moor, Devon, TQ13 7TR

I understand the fee for the course is £..... *(please insert)* Deposit £..... **(please insert) – deposit to be paid on acceptance of an offer to confirm your place.**

Date of Foundation Training : *(please insert)*

Venue of Foundation Training : *(please insert)*

In accordance with our ethical principles on dual relationship, we ask that potential students who are in primary relationship (e.g. couples or close family members) participate in different Foundation Trainings.

I have read and understand that the Karuna Institute booking conditions printed overleaf apply. I accept that a place can only be confirmed when the non-refundable deposit has been paid. I understand that if I withdraw from the course after accepting the offer of a place, the full fees will become due to Karuna Institute.

Signed

Dated.....

How did you hear about the Karuna Institute?

Please tick as applicable:

- Web search engine (please specify)
- Link on another website (please specify)
- Recommendation
- From Karuna email
- Press article (please specify).....
- TV programme (please specify)
- Advertisement in:
 - Breathing Space
 - Fulcrum
 - Other (please specify)

Data Protection

Karuna Institute undertakes the collection of the above data and confirms that it is held in accordance with the UKCP regulations.

Karuna Institute tries to make forms as user-friendly as possible, and appreciates feedback.

**Karuna Institute
Booking Conditions for
Training Courses and Seminars**

1. Bookings for courses or seminars should be made in writing using the booking form available.
2. We aim to let participants know whether or not a course will run normally 6 weeks prior to commencement. If you have not heard from Karuna by this time then please do contact the office (01647 221457) to enquire as to the up-to-date status of the course.

Please do not book any travel or other costs before receiving confirmation that the course will run as we do not want you to incur unrecoverable expenses.

3. Places are only booked following receipt of the required deposit paid in £(sterling) and/or the administration fee as published.
4. All deposits and administration fees are non-refundable in all circumstances.
5. If the course is cancelled by the Karuna Institute for whatever reason our liability shall be limited to the refund of deposits to those booked on to the course or seminar concerned and no liability shall be held to any other party or for any other costs incurred by the student.
6. All cancellations must be in writing.
7. In confirming acceptance of the place offered on any course or seminar the student is thereby undertaking responsibility for the payment of the course fees in full and for making payments on the specified due date(s).
8. In the event of cancellation of a place after an acknowledgement has been sent to the student, fees become due as follows:

Within 2 months (8 weeks) of course start date: full fees

Within 2-3 months (12 weeks) of course start date:

50% of fees due

Beyond 3 months: no further payment is due.

9. All payments to Karuna Institute for fees and all refunds to be made in £ sterling.
10. Karuna Institute reserve the right to alter dates, staffing or venues due to unforeseen or exceptional circumstances and there will be no liability to any party for costs.

Data protection:

Please note that if you are accepted onto a Karuna Institute Course, your contact details will be distributed on a participant list prior to the start date, but only to students and Training Staff. We NEVER release details of our students to outside organisations or individuals without their permission to do so.