

Karuna Institute

Introductory Workshop in Core Process Psychotherapy

Application Form

Please send completed form to :
Jacqui Aplin, Administrator, Karuna Institute,
Natsworthy Manor, Widecombe-in-the-Moor, Newton Abbot, Devon, TQ13 7TR

Name (in capital letters, please):

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Address:

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Post Code:

Tel: (home): Tel: (work):

Mobile: Email:

Date of Birth:

1. Please offer a few brief remarks about your interest in doing this workshop, and anything else you might like to add, eg experience of counselling and/or mindfulness, or any other relevant life experience (please use a separate sheet if you need to):

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2. Mental Health: Please let us know of any past or present mental health issues you may have experienced, especially if these have involved psychiatric support (no need to go into detail, but we may want to ask you to tell us a little more about this):

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3. Physical health and other issues: Please let us know of any conditions you may have that may require acknowledgement and attention (physical disabilities, medical conditions, or specific learning needs such as dyslexia.

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4. Criminal Convictions: Please let us know if you have had any criminal convictions (with relevant details):

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5. Sex Offenders' Register: Please tell us if you are on any list or register of Sex Offenders (with relevant details):

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**Please book a place for me on the
(Please complete Venue) Introductory Workshop:
please insert date of Workshop :**

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I understand the fee for this workshop is £..... **Please Complete**

I enclose a cheque for £..... (**Please complete**) made out to "Karuna Teachings Limited". **The full payment is required to secure your place and is non-refundable and non-transferable.**

If you wish to pay by direct transfer, please ask for details.

Signed: **Date:**

**PLEASE RETURN YOUR APPLICATION TO:
Jacqui Aplin, Administrator, Karuna Institute, Natsworthy Manor,
Widcombe-in-the-Moor, Newton Abbot, Devon, TQ13 7TR**

KARUNA INSTITUTE

Booking Conditions for Training Courses and Seminars

1. Bookings for courses or seminars should be made in writing using the booking form available.
2. Places are only booked following receipt of the required deposit paid in £(sterling) and/or the administration fee as published.
3. All deposits and administration fees are non-refundable in all circumstances.
4. If the course is cancelled by the Karuna Institute for whatever reason, our liability shall be limited to the refund of deposits to those booked on to the course or seminar concerned and no liability shall be held to any other party or for any other costs incurred by the student.
5. All cancellations must be in writing.
6. In confirming acceptance of the place offered on any course or seminar the student is thereby undertaking responsibility for the payment of the course fees in full and for making payments on the specified due date(s).
7. In the event of cancellation of a place after an acknowledgement has been sent to the student, fees become due as follows :-

within 2 months (8 weeks of course start date) : full fees
within 2-3 months (12 weeks) of course start date : 50% of fees due
beyond 3 months : no further payment is due.
8. All payments to Karuna Institute for fees and all refunds to be made in £(sterling).
9. Karuna Institute reserve the right to alter dates, staffing or venues due to unforeseen or exceptional circumstances and there will be no liability to any party for costs.

Data protection:

Please note that if you are accepted onto a Karuna Institute Course, your contact details will be distributed on a participant list prior to the start date, but only to students and Training Staff. We may also pass your contact details to other Karuna student groups. We NEVER release details of our students to outside organisations or individuals without their permission to do so.